

**FOXCLIFF ESTATES SOUTH HOMEOWNERS ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
APRIL 11, 2005**

**OFFICERS/MEMBERS PRESENT:** Chuck Molzon  
Calvin Kelly  
Bruce Kohl  
Cindy Vogel

**ASSOCIATION MANAGER:** Carolyn Holland

**LEGAL COUNCIL** Rod Bray

**Guests:** Jerry & Claire Byle  
Lori Engle  
Bonnie Kohl  
Kurt Vogel  
Daymon & Sandy Brodhacker  
John & Karen Mayberry  
Joe Dillon

**Chuck Molzon called meeting to order at 6:07 p.m.**

**Agenda** – Calvin Kelly made a motion and Bruce Kohl seconded to approve the agenda with additions under new business B-2 Building Keys; B-3 Quiet hours for mowing and leaf blowing; and C-1 Daymon Brodhacker to read a letter from Ken Dalton. Motion carried

**March Meeting Minutes** - Calvin Kelly made a motion to approve March minutes. Motion seconded by Cindy Vogel. Motion carried.

**Mapleturn Clean-Up Committee** – Calvin Kelly announced that the first clean-up took place on Saturday, March 26<sup>th</sup> and was successful. He stated that the June date was being set and committee members would be notified.

**Legal** – Rod Bray gave update of Reuter case. He further stated that he had reviewed the draft covenants and found them to be a complete and good document.

**Committee Reports** – See attached.

**Financial Report** – Calvin Kelly presented financial report. Calvin made motion to transfer \$95,563 of reserve account monies into a higher yield account. Bruce seconded. Motion carried.

**Building Keys** – Cindy Vogel made a motion to reopen issue of Association Office Keys. Bruce Kohl seconded. Calvin Kelly and Chuck Molzon voted Nay. Motion Died.

**Leaf Blowing/Mowing** – Cindy Vogel inquired if there could be a rule as to the time when people could mow and use a leaf blower during the weekend. As there is no rule Bruce Kohl will place an article in newsletter asking that residents be courteous of neighbors in this regard.

**Daymon Brodhacker/Ken Dalton** – Daymon Brodhacker read a letter from Ken Dalton. A motion was made by Calvin Kelly and seconded by Bruce Kohl to include letter as part of minutes. Motion carried

**Office Manager Job Description** – Calvin Kelly made a motion and Cindy Vogel seconded to accept Job Description with change on page four, item 8 to read “ Association Manager to participate in the annual Board of Directors election as provided for on the direction adopted by the Board of Directors. Calvin Kelly, Cindy Vogel and Chuck Molzon voting Aye, Bruce Kohl voting Nay. Motion carried 3-1.

**Old Business:** Open Action Items reviewed. Updates on attached sheet.

**New Action Items** – List attached.

**Adjourn** – Motion made by Calvin Kelly and seconded by Cindy Vogel to adjourn meeting at 9:17 p.m. Motion carried.

FESHA Board of Directors: April 11, 2005  
***BUILDING CONTROL COMMITTEE REPORT***

I. GENERAL ACTIVITY

Construction of new homes within the neighborhood continues.

- a. Lot 240/241 (Ratts): No change. Holding money for non-conforming mailbox.
- b. Lot 253 (Dalton): Good progress, house nearing completion. Primary landscape and rear patio / deck to be completed. Final touch-up in interior.
- c. Lots 290/291 (Runkel): No change, awaiting primary landscape and removal of tree stumps.
- d. Lot 531 (Bunnell): Essentially complete, awaiting primary landscaping.
- e. Lot 641 (Brodhacker): Work progressing, nearing completion. Final section is front walkway.
- f. Lot 669 (Dillon): Good progress in past month. Insulation completed. Drywall nearing completion. Brick work nearing completion, added keystones over exterior windows.
- g. Lot 672 (Nix): Moderate progress. Interior work essentially complete, exterior brick work at standstill. Homeowners have moved n.
- h. Lot 687/688 (Young): Good progress on large project. Ready for insulation and drywall work. Letter sent concerning mailbox distance from road and rear pathway elevatin.
- i. Lot 830 (Ricci): Complete, construction deposit refunded.
- j. Lot 863 (Spina): Home complete, awaiting walk-through inspection and return of construction deposit.
- k. Lot 883/884 (Spina): Good progress, home bricked, drywall complete. Working on interior trim and finish.
- l. Lot 893 (Laux): No activity.

II. FINANCIAL ACTIVITY

- a. Returned \$4000 Construction deposit on Lot 830.
- b. Accepted \$4000 Construction deposit from Dillon Homes for Lot 824 along with \$500 road usage fee.

III. INTERIM BOARD ACTIONS

- a. Conditionally approved plans for home on Lot 845 (Crowder), awaiting pre-c0nstruction meeting.
- b. Conditionally approved plans for home on Lot 862 (Spina), awaiting pre-construction meeting.
- c. Received plans for home on Lot 897 (Swan), plans out for neighbor review.
- d. Received plans for home on Lot 710 (Kindler), plans out for neighbor review.
- e. Received plans for driveway update on Lot 571 (Myers)

FESHA Board of Directors: April 11, 2005  
***CLUBHOUSE COMMITTEE REPORT***

No report submitted

FESHA Board of Directors: April 11, 2005  
***COMMON AREAS/POOL/TENNIS***

No report submitted

FESHA Board of Directors: April 11, 2005  
**COMMUNICATIONS**

No report submitted

FESHA Board of Directors: April 11, 2005  
**ROAD/LAKES REPORT**

No report Submitted

FESHA Board of Directors: April 11, 2005  
**SAFETY**

No report Submitted

FESHA Board of Directors: April 11, 2005  
**ASSOCIATION MANAGER'S REPORT**

- I. GENERAL ACTIVITY
  - a. The association office has seen a lot of activity during the past month.
  - b. Several sets of building plans have been received and letters have been forwarded to adjacent property owners.
  - c. Several lots and homes have sold and letters have been requested and forwarded by Title Companies.
  
- II FINANCIAL ACTIVITY
  - a. Association dues were due in the office on February 28<sup>th</sup>. On March 28th liens were prepared for 14 lots and subsequently filed on March 30<sup>th</sup>. A cover letter was prepared for each lien stating the amount due to release lien. The Bruhn home was sold at sheriff sale and a copy of the invoice has been forwarded to the new owners with a letter stating that a lien has been prepared and would be filed 30 days from the date of the letter if no response from them. The Pruitt home that was to be sold at sheriff sale on March 28<sup>th</sup> was purchased prior to that sale. Dues were collected at closing. I also forwarded statements to 5 Advertising Customers.
  - c. Office Budget – See Financials
  
- III INTERIM ACTIONS
  - a. None
  
- IV. OTHER NEWS/GENERAL INFORMATION
  - a. I am experiencing some problem with forwarding e-mails to the entire community.

**TO: The members and Board of Directors of the Foxcliff South Community**

**FROM: Ken Dalton, Homeowner and former board member**

### **DO-OVERS & MULLIGANS in FOXCLIFF SOUTH**

**Golfers** have “Mulligans”, and H&R Block is advertising “Do-Overs” and, since golf is just a game while our taxes, like death, are rather final, Mulligans and Do-Overs are probably appropriate in those cases. BUT, as we mature and become responsible adults, Do-Overs should only exist in the warm and fuzzy memories of our childhood. That is, unless you have been nurtured, as an adult, to believe that your ideas are always right and you are entitled to your own way regardless of the will of the majority.

**While** we all have private thoughts about life and how the world doesn't seem to be following our personal logic, we don't usually become publicly vocal with cries of fraud and discontent unless, of course, we are a part of the media. All elections through our history have generated disappointment and resentment. Unfortunately, there must be a winner and a loser. The good losers, sincere in their beliefs, work harder to make their case the next time. The bad losers cry foul, demand a recount or, as with the recent Foxcliff South elections, cast insulations and innuendos at someone to vent their frustration or start digging into how the system caused the wrong.

**As** voters we entrust our elected officials to carry out the duties of the office, not their spouses. If there was a problem with our recent election, you would think the error would have been called to our attention by the elected board member, instead of his spouse? Could it be that he didn't really think there was problem and was just humoring her?

**This** letter was not prepared as a defense of Bob Altizer, he doesn't need it or want it. His history of unselfish service to the Foxcliff Homeowner's board duties speaks to that fact, and is evidenced by the election results. The focus of the unfounded accusations voiced at the recent board meeting was indirectly aimed at our Association Manager, Carolyn Holland and her procedural involvement. The election process, alleged to have been somehow flawed by Carolyn's participation, is the same process used for the last four to six years with Carolyn's same participations. The results of those elections were not contested because the accuser was not dissatisfied when her close friend and her husband were elected. So how then can the current election be flawed via the same process? The answer is obvious, it wasn't! And, the motion to invalidate our recent election and repeat the process like a Do-Over is absurd and juvenile. **Grow up protesters, Do-Overs are for kids.** I would caution those pursuing this agenda to please remember, employees have rights. You don't violate their privacy or, directly or indirectly, accuse them of wrongful acts and you don't vent your frustration at them, just because your candidate lost the election. You are setting the stage for justifiable legal action and I have suggested to Carolyn that she retain counsel to protect herself from anymore harassment. The homeowners of this community have no time to deal with board members who demonstrate abusive self-serving behavior. This isn't a question of legal procedure, it is a vendetta that needs to be pursued someplace other than through our community process.

If the protesting individuals had any expertise in running a business or an office, they would immediately recognize the intensity and devotion of Carolyn Holland brings to a part-time job that pays less per hour than a fast food shift manager makes. She has the best interest of the community in mind 24/7. The position of Association Manager is not one that can be handled prudently by any homeowner between or around their occupational duties or as a mother or wife,

regardless of talent. This is a difficult full-time/part-time position that needs the absolute and undivided attention of the manager and this is what we get from Carolyn. Look at her responsibilities with multiple bosses and the budget she helps the directors coordinate! Has she made mistakes? I can guarantee you she has. Has she cheated us or stolen anything from an election to a paper clip? ABSOLUTELY NOT! You need to examine, to appreciate the diverse duties performed in our Association office to recognize the good fortune cast upon us when Carolyn Holland applied for the position. I performed those duties gratuitously for four years, before Carolyn was hired. I do know the job. It requires juggling 250 bosses and deals with everything from irate contractors and delinquent homeowners to misguided individuals who want their way regardless of established rules and regulations.

Our manager, board members and committee persons have enough trouble conducting our business properly without having to deal with distractions. To the accusers, I say, our community is entitled to a written public apology, then, we want you to resign your board seats and your committee positions and let someone else conduct our community affairs. You are a disgrace to the past volunteers who have devoted so many hours to making our community what it is today! Shame on you!

**Ken Dalton, Foxcliff South Homeowner 16+ yrs., Long Time Office Holder & Volunteer**





	<u>Jan - Mar 05</u>	<u>Budget</u>	<u>Jan - Mar 05</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · Revenues (Total Revenues)</b>					
4010 · Homeowner & Lotowner Dues (Lot Dues)	154,400.00	160,400.00	154,400.00	160,400.00	160,400.00
4020 · Associate Dues (Associate Member, Condos, Apt)	0.00	200.00	0.00	200.00	550.00
4030 · Clubhouse Rentals (Rent/Clubhouse Facilities)	300.00	150.00	300.00	150.00	1,500.00
4035 · Clubhouse Deposits	500.00		500.00		
4040 · Office Rentals (Rent from Sales Offices)	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
4050 · Advertising (Newsletter Advertising)	1,415.00	1,100.00	1,415.00	1,100.00	1,750.00
4060 · Road Usage Fees	500.00		500.00		
4070 · Pool Fees/Guest- (Guest Fees)	0.00		0.00		1,505.00
4080 · Vending Machines (Vending Machine Monies)					
4082 · Snack Machine (Income from Snack Machine)	8.75		8.75		
<b>Total 4080 · Vending Machines (Vending Machine Monies)</b>	<u>8.75</u>		<u>8.75</u>		
4090 · Miscellaneous Income (Other Miscellaneous)	150.00		150.00		
<b>Total 4000 · Revenues (Total Revenues)</b>	<u>158,773.75</u>	<u>163,350.00</u>	<u>158,773.75</u>	<u>163,350.00</u>	<u>171,705.00</u>
<b>Total Income</b>	158,773.75	163,350.00	158,773.75	163,350.00	171,705.00
<b>Expense</b>					
<b>5000 · Clubhouse Facilities Expenses (Clubhouse &amp; Tennis Courts)</b>					
5010 · Inspections (Annual & Other Inspections)	114.90	330.00	114.90	330.00	330.00
5020 · Maintenance & Repair (Cleaning & Maintenance)					
5021 · Cleaning Svc. (Cleaning Service/Clubhouse)	180.00	255.00	180.00	255.00	1,020.00
5022 · Tennis Courts (Maintenance & Repair)	20.69		20.69		
5025 · Clubhouse Supplies (Cleaning & Janitorial Supplie)	270.69	120.00	270.69	120.00	480.00
<b>Total 5020 · Maintenance &amp; Repair (Cleaning &amp; Maintenance)</b>	<u>471.38</u>	<u>375.00</u>	<u>471.38</u>	<u>375.00</u>	<u>1,500.00</u>

<b>5030 · Repair (Repair of Facilities)</b>					
<b>5031 · Clubhouse Repairs (Clubhouse Repairs)</b>	10.41		10.41		
<b>Total 5030 · Repair (Repair of Facilities)</b>	10.41		10.41		
<b>5040 · Trash Removal (Trash Removal)</b>	30.00	20.00	30.00	20.00	80.00
<b>5050 · Electric (PSI Energy)</b>					
<b>5051 · Parking Lot Lights</b>	59.59	108.00	59.59	108.00	432.00
<b>5052 · Entry Pond Lighting</b>	38.39	37.50	38.39	37.50	150.00
<b>5053 · Clubhouse Electric</b>	288.20	945.00	288.20	945.00	3,780.00
<b>Total 5050 · Electric (PSI Energy)</b>	386.18	1,090.50	386.18	1,090.50	4,362.00
<b>5070 · Water &amp; Sewer (Mapleturn Utilities)</b>	446.67	648.00	446.67	648.00	2,592.00
<b>5080 · Gas Svc. (Indiana Gas)</b>	489.75	249.00	489.75	249.00	996.00
<b>5090 · Safety &amp; Security (Safety &amp; Security Expenses)</b>	28.54		28.54		
<b>5190 · Miscellaneous (All Other Expenses)</b>	11.00		11.00		
<b>Total 5000 · Clubhouse Facilities Expenses (Clubhouse &amp; Tennis Courts)</b>	1,988.83	2,712.50	1,988.83	2,712.50	9,860.00
<b>5200 · Newsletter (All Newsletter Expenses)</b>					
<b>5210 · Postage (Postage for Newsletter Only)</b>	0.00	108.00	0.00	108.00	342.00
<b>5220 · Printing (Printing for Newsletter Only)</b>	420.00	400.00	420.00	400.00	1,537.00
<b>Total 5200 · Newsletter (All Newsletter Expenses)</b>	420.00	508.00	420.00	508.00	1,879.00
<b>5300 · Swimming Pool Expenses (Swimming Pool Expenses)</b>					
<b>5320 · Maintenance (Contract with Pool Company)</b>	0.00		0.00		25,514.98
<b>5330 · Repairs</b>					
<b>5331 · Adult Pool</b>	450.00		450.00		
<b>5332 · Baby Pool</b>	0.00		0.00		1,652.00
<b>Total 5330 · Repairs</b>	450.00		450.00		1,652.00
<b>5350 · Supplies</b>	0.00		0.00		2,449.00

5355 · Snack Machine (Purchase of Snacks/Vend Mach.)	0.00		0.00		300.00
5357 · Ice Cream Purchases (Ice Cream for resale)	0.00		0.00		640.74
5390 · Miscellaneous Pool Expenses	<u>0.00</u>		<u>0.00</u>		<u>300.00</u>
<b>Total 5300 · Swimming Pool Expenses (Swimming Pool Expenses)</b>	450.00		450.00		30,856.72
<b>5400 · Roads, Lakes &amp; Common Areas (Roads, Lakes, Dams &amp; CA)</b>					
<b>5410 · Maintenance &amp; Repairs (Maintenance of All Areas)</b>					
5411 · Roadways-Area 3 (Bushhog & Trim roadways)	0.00		0.00		2,520.00
5412 · Lakes (Lake Maintenance)	1,350.00	1,350.00	1,350.00	1,350.00	5,400.00
5413 · Dams-Area 5 (Bushhog dams)	0.00		0.00		2,100.00
5414 · Common Areas-Area 1 (Clubhouse mow & trim)	0.00		0.00		3,375.00
5415 · Snow Removal (Snow Removal-Roadways)	4,577.50	7,000.00	4,577.50	7,000.00	10,000.00
5416 · Common Area 2 (Mow and trim pond entrance)	0.00		0.00		1,125.00
5417 · Roadway-Area 4 (Trim market trees & phone boxe)	0.00		0.00		1,500.00
5418 · Dams- Area 6 (Trim rock line/waterside)	0.00		0.00		1,200.00
5419 · Common-Area 7 (Trim ditch lines)	0.00		0.00		2,400.00
5423 · Common Area Lots (Mow/Trim Common Area Lots)	<u>0.00</u>		<u>0.00</u>		<u>1,110.00</u>
<b>Total 5410 · Maintenance &amp; Repairs (Maintenance of All Areas)</b>	<u>5,927.50</u>	<u>8,350.00</u>	<u>5,927.50</u>	<u>8,350.00</u>	<u>30,730.00</u>
<b>Total 5400 · Roads, Lakes &amp; Common Areas (Roads, Lakes, Dams &amp; CA)</b>	5,927.50	8,350.00	5,927.50	8,350.00	30,730.00
<b>5600 · Social Committee (Reimbt for Social Activities)</b>					
5610 · Annual Luncheon (Food for Annual Luncheon)	14.72		14.72		
5620 · Christmas Event (Christmas Party Expenses)	76.35		76.35		
5650 · St. Patricks Day (St. Patricks Day Expenses)	179.19		179.19		
5699 · Miscellaneous (Other Social Event Expenses)	54.20		54.20		
5600 · Social Committee (Reimbt for Social Activities) - Other	<u>0.00</u>	<u>390.00</u>	<u>0.00</u>	<u>390.00</u>	<u>1,560.00</u>
<b>Total 5600 · Social Committee (Reimbt for Social Activities)</b>	324.46	390.00	324.46	390.00	1,560.00
<b>6000 · Office Expenses (Office Expenses)</b>					
<b>6010 · Payroll-Office (Office Payroll)</b>					

6011 · Federal Unemployment FUTA	29.99		29.99		
6012 · State Unemployment SUTA	63.73		63.73		
6013 · Social Security FICA	232.44		232.44		
6014 · Medicare	54.36		54.36		
6015 · Gross Payroll/Office	3,749.04	3,600.75	3,749.04	3,600.75	14,403.00
6560 · Payroll Expenses/Vacation	0.00	360.00	0.00	360.00	1,440.00
<b>Total 6010 · Payroll-Office (Office Payroll)</b>	<b>4,129.56</b>	<b>3,960.75</b>	<b>4,129.56</b>	<b>3,960.75</b>	<b>15,843.00</b>
6020 · Supplies (Supplies)	336.22	300.00	336.22	300.00	1,200.00
6025 · Equipment Rental (Rental Charges/Postage Meter)	82.25	82.25	82.25	82.25	329.00
6030 · Printing & Reproduction	660.50	180.00	660.50	180.00	720.00
6040 · Postage & Freight	305.00	75.00	305.00	75.00	300.00
6050 · Communication (Communication Expenses)					
6051 · Office Phone/Fax	310.50	231.00	310.50	231.00	924.00
6052 · Pay Phone	-7.20		-7.20		
6053 · Long Distance	17.41	15.00	17.41	15.00	60.00
6054 · Internet Service	48.00	16.00	48.00	16.00	16.00
<b>Total 6050 · Communication (Communication Expenses)</b>	<b>368.71</b>	<b>262.00</b>	<b>368.71</b>	<b>262.00</b>	<b>1,000.00</b>
6060 · Mileage (Auto Mileage)	126.92	112.50	126.92	112.50	450.00
6190 · Miscellaneous Office Expenses	0.00	62.50	0.00	62.50	250.00
<b>Total 6000 · Office Expenses (Office Expenses)</b>	<b>6,009.16</b>	<b>5,035.00</b>	<b>6,009.16</b>	<b>5,035.00</b>	<b>20,092.00</b>
6200 · Professional Fees (Accounting & Legal Fees)					
6210 · Accounting (Accountant)	0.00		0.00		1,750.00
6220 · Legal Fees, Lot/Homeowners (Dues and Fees for Memberships)	800.00	800.00	800.00	800.00	3,200.00
6250 · Recording Fees (Fees for Liens)	176.00	50.00	176.00	50.00	50.00
6270 · Trade Organizations (CAI and Others)	0.00	800.00	0.00	800.00	800.00
6290 · Other Fees	0.00	25.00	0.00	25.00	100.00
<b>Total 6200 · Professional Fees (Accounting &amp; Legal Fees)</b>	<b>976.00</b>	<b>1,675.00</b>	<b>976.00</b>	<b>1,675.00</b>	<b>5,900.00</b>

<b>6300 · Insurance (Insurance Premium)</b>					
6310 · Premises Property & Liability (Business Insurance)	0.00		0.00		6,578.00
6320 · Worker's Compensation (WC Insurance)	0.00		0.00		802.00
6330 · Directors' & Officers' (D&O Liability Insurance)	<u>0.00</u>		<u>0.00</u>		<u>1,705.00</u>
<b>Total 6300 · Insurance (Insurance Premium)</b>	0.00		0.00		9,085.00
<b>6900 · Taxes (Taxes)</b>					
6980 · Property Taxes (Property Tax)	0.00		0.00		6,800.00
6985 · Sales Tax (Sales Tax Paid)	<u>6.88</u>	<u>37.50</u>	<u>6.88</u>	<u>37.50</u>	<u>150.00</u>
<b>Total 6900 · Taxes (Taxes)</b>	6.88	37.50	6.88	37.50	6,950.00
<b>7000 · Capital Expenditures (All Capital Improvements)</b>					
7010 · Clubhouse Facilities (Clubhouse and Tennis Courts)	<u>9,830.77</u>		<u>9,830.77</u>		
<b>Total 7000 · Capital Expenditures (All Capital Improvements)</b>	<u>9,830.77</u>		<u>9,830.77</u>		
<b>Total Expense</b>	<u>25,933.60</u>	<u>18,708.00</u>	<u>25,933.60</u>	<u>18,708.00</u>	<u>116,912.72</u>
<b>Net Ordinary Income</b>	132,840.15	144,642.00	132,840.15	144,642.00	54,792.28
<b>Other Income/Expense</b>					
<b>Other Income</b>					
7200 · Interest & Investment Income (All Other Income)					
7210 · Interest Income-Bank (Interest Income)	<u>486.55</u>	<u>375.00</u>	<u>486.55</u>	<u>375.00</u>	<u>1,500.00</u>
<b>Total 7200 · Interest &amp; Investment Income (All Other Income)</b>	<u>486.55</u>	<u>375.00</u>	<u>486.55</u>	<u>375.00</u>	<u>1,500.00</u>
<b>Total Other Income</b>	<u>486.55</u>	<u>375.00</u>	<u>486.55</u>	<u>375.00</u>	<u>1,500.00</u>
<b>Net Other Income</b>	<u>486.55</u>	<u>375.00</u>	<u>486.55</u>	<u>375.00</u>	<u>1,500.00</u>
	<u><b>133,326.70</b></u>	<u><b>145,017.00</b></u>	<u><b>133,326.70</b></u>	<u><b>145,017.00</b></u>	<u><b>56,292.28</b></u>

4.10.09	25-Oct-04	Prepare letters to owners of Lots 680 & 684 advising of our accepting Lots 681, 682 and 683 and extending same offer to accept donation of their lots.	8-Nov	Kelly	Original due date - 15 Nov 04. Update date to 10 Jan, Update to 11 Apr 05, <i>Update to 9 May</i>
04.11.03	8-Nov-04	Confirm with AECON on drainage survey cost	9-May	Kohl	Original due date 15 Nov 04 OPR - Kohl. Reassigned to Altizer on 14 March 2005
04.11.04	8-Nov-04	Obtain second estimate for drainage survey cost	9-May	Kohl	Original due date 13 Dec 04 OPR - Kohl. Reassigned to Altizer on 14 March 2005
05.01.03	10-Jan-05	Obtain materials to construct wall under stairs to basement to the end of the stairs to create storage space.	9-May	Altizer	Wall under stairs completed. Awaiting resolution of water leakage to enclose for storage. Reassigned to Altizer, <i>update 9 May</i>
05.01.04	10-Jan-05	Obtain pricing quote for re-keying entry doors.	9-May	Altizer	Original due date 24 Jan 05 OPR - Vogel. Reassigned to Altizer on 14 March 2005
05.01.08	10-Jan-05	Obtain current industry / homeowners association standards on use of vinyl windows to potentially modify building codes	11-Apr	Molzon / Holland	<i>Original due date 13 Feb, changed to June 2005 for inclusion in Construction rules update.</i>
05.01.10	10-Jan-05	Review drainage issue and lack of swale on lot 558, prepare letter to owner requesting repair as necessary. (Ref AI 04.04.09)	9-May	Altizer	Original due date 13 Feb 05 OPR - Kohl. Reassigned to Altizer on 14 March 2005
05.01.13	10-Jan-05	Review situation on sink hole along N. Country Club Road, contact Sun Communications to schedule repair. (Ref AI 04.12.01)	9-May	Altizer	Original due date 24 Jan 05 OPR - Kohl. Reassigned to Altizer on 14 March 2005
05.03.01	14-Mar-05	Write policy for misc. expenditures	11-Apr	Kelly	<i>Update due date to 22 Apr</i>
05.03.02	14-Mar-05	Determine Overhang req. for building code revision	11-Apr	Molzon	<i>Incorporate into update to Construction rules, change due date from 11 Apr to 13 Jun</i>
05.03.03	14-Mar-05	Establish ownership of bar	11-Apr	Molzon	<b>COMPLETE</b> - Bar ownership did not reside with golf course, sale completed.
05.03.04	14-Mar-05	Determine use of Lots 681,682 and 683	13-Jun	Vogel	
05.03.05	14-Mar-05	Determine color for entryway signs	9-May	Kohl	
05.03.06	14-Mar-05	Sidewalk estimates pool/tennis court	12-Sept.	Vogel	
05.03.07	14-Mar-05	Develop pool registration	11-Apr	Vogel	<i>Update due date to 1 May, in time for pool opening</i>
05.03.08	14-Mar-05	Respond to draft covenants	15-May	All	

05.03.09	14-Mar-05	Respond to proposed Assn. MaNager Job Description	11-Apr	All	<b>COMPLETE</b> - Job description adopted with minor changes.
04.10.04	25-Oct-04	Write letter of concern to Young's of potential problems with drainage from their lot onto neighbors lots.	31-Oct	Molzon	Letter sent on 28 Oct. Awaiting response back. Spoke with Young's, still need final design and BCC approval. Awaiting Morgan County survey of drainage issue.
04.11.01	8-Nov-04	Provide update to winter vandalism issue, punishment of offenders	13-Jun	Bray	Guilty plea hearing for second offender on 6 Dec. <b>Second hearing scheduled for 9 May</b>
04.11.12	30-Nov-04	Write letter to Smart Realty concerning payment for unsightly yardwork	13-Dec	Kelly	Complete, awaiting payment. Still awaiting payment on 11 Apr, will send second letter. Update due date to 22 Apr.
05.01.06	10-Jan-05	Provide inputs to Chuck concerning Building Control policy on treatment of bonus rooms in total square footage of new homes.	13-Feb	All	<b>COMPLETE</b> - Inputs provided 11 Apr. To be incorporated as part of rules update in June 2005
05.01.07	10-Jan-05	Prepare notification to community seeking inputs on usage of lots in flood way	13-Jun	Vogel	Notification sent, inputs being received. <b>Article included in Winter 2004 FoxTales. Requesting input and report on 13 Jun.</b>

<b>AI #</b>	<b>Date</b>	<b>Action to be addressed</b>	<b>Due Date</b>	<b>OPR</b>	<b>Action / Date Complete</b>
04.10.09	25-Oct-04	Prepare letters to owners of Lots 680 & 684 advising of our accepting Lots 681, 682 and 683 and extending same offer to accept donation of their lots.	8-Nov	Kelly	Original due date - 15 Nov 04. Update date to 10 Jan, Update to 11 Apr 05, Update to 9 May
04.11.03	8-Nov-04	Confirm with AECON on drainage survey cost	9-May	Kohl	Original due date 15 Nov 04 OPR - Kohl. Reassigned to Altizer on 14 March 2005
04.11.04	8-Nov-04	Obtain second estimate for drainage survey cost	9-May	Kohl	Original due date 13 Dec 04 OPR - Kohl. Reassigned to Altizer on 14 March 2005
05.01.04	10-Jan-05	Obtain pricing quote for re-keying entry doors.	9-May	Altizer	Original due date 24 Jan 05 OPR - Vogel. Reassigned to Altizer on 14 March 2005
05.01.08	10-Jan-05	Obtain current industry / homeowners association standards on use of vinyl windows to potentially modify building codes	13-Feb	Molzon / Holland	Original due date 13 Feb, changed to June 2005 for inclusion in Construction rules update.
05.01.10	10-Jan-05	Review drainage issue and lack of swale on lot 558, prepare letter to owner requesting repair as necessary. (Ref AI 04.04.09)	9-May	Altizer	Original due date 13 Feb 05 OPR - Kohl. Reassigned to Altizer on 14 March 2005
05.01.13	10-Jan-05	Review situation on sink hole along N. Country Club Road, contact Sun Communications to schedule repair. (Ref AI 04.12.01)	9-May	Altizer	Original due date 24 Jan 05 OPR - Kohl. Reassigned to Altizer on 14 March 2005
05.03.01	14-Mar-05	Write policy for misc. expenditures	11-Apr	Kelly	Update due date to 22 Apr
05.03.02	14-Mar-05	Determine Overhang req. for building code revision	11-Apr	Molzon	Incorporate into update to Construction rules, change due date from 11 Apr to 13 Jun
05.03.04	14-Mar-05	Determine use of Lots 681,682 and 683	13-Jun	Vogel	
05.03.05	14-Mar-05	Determine color for entryway signs	9-May	Kohl	
05.03.06	14-Mar-05	Sidewalk estimates pool/tennis court	12-Sept.	Vogel	
05.03.07	14-Mar-05	Develop pool registration	11-Apr	Vogel	Update due date to 1 May, in time for pool opening
05.03.08	14-Mar-05	Respond to draft covenants	15-May	All	
05.04.01	11-Apr-05	Obtain firm estimates and design for Clubhouse sign	22-Apr	Kelly	
05.04.02	11-Apr-05	Obtain information on "Green" building codes for updating window requirements for Construction rules	22-Apr	Kelly	
05.04.03	11-Apr-05	Set up ING financial accounts and process for transferring funds for Operational and other reserve funds	22-Apr	Kelly	
05.04.04	11-Apr-05	Write letter to Runkel's for removal of construction debris.	15-Apr	Molzon	

05.04.05	11-Apr-05	Write letter to T. Furgeson and Morgan County sheriff concerning part-time / short-term patrol for traffic infractions. Provide information at May BoD meeting	22 Apr / 9 May	Kelly	
05.04.06	11-Apr-05	Obtain estimate from M. Fletcher to repair "sink holes" near tennis court and proposed action to repair	18-Apr	Vogel	
05.04.07	11-Apr-05	Coordinate with R. Bray and B. Altizer on obtaining a letter from R. Bray to Sun Communications to resolve sink hole along N. Country Club Rd. (Ref AI	9-May	Kohl	
05.04.08	11-Apr-05	Obtain minimum phone requirements to support pool operations.	9-May	Vogel	
05.04.09	11-Apr-05	Establish ad-hoc committee and develop a recommended process to conduct annual Board member elections	9-May	Molzon	
05.04.10	11-Apr-05	Develop a time-line / process to ensure timely submission of budgeting request to support a November budget approval	9-May	Kelly	
04.10.04	25-Oct-04	Write letter of concern to Young's of potential problems with drainage from their lot onto neighbors lots.	31-Oct	Molzon	Letter sent on 28 Oct. Awaiting response back. Spoke with Young's, still need final design and BCC approval. Awaiting Morgan County survey of drainage issue.
04.11.01	8-Nov-04	Provide update to winter vandalism issue, punishment of offenders	13-Jun	Bray	Guilty plea hearing for second offender on 6 Dec. Second hearing scheduled for 9 May
04.11.12	30-Nov-04	Write letter to Smart Realty concerning payment for unsightly yardwork	13-Dec	Kelly	Complete, awaiting payment. Still awaiting payment on 11 Apr, will send second letter. Update due date to 22 Apr.
05.01.03	10-Jan-05	Obtain materials to construct wall under stairs to basement to the end of the stairs to create storage space.	9-May	Altizer	Wall under stairs completed. Awaiting resolution of water leakage to enclose for storage. Reassigned to Altizer, update 9 MayUpdate 9 May
05.01.07	10-Jan-05	Prepare notification to community seeking inputs on usage of lots in flood way	13-Jun	Vogel	Article included in Winter 2004 FoxTales. Requesting input and report on 13 Jun.

